



DEVELOPMENT SERVICES DEPARTMENT
P.O. BOX 617
1150 NORTH BROOME STREET, WAXHAW, N.C. 28173
TELEPHONE (704) 843-2195 FAX (704) 243-3276
HOURS: MONDAY-FRIDAY 8:00 A.M. TO 5:00 P.M.

MEMORANDUM

Date: October 30, 2017

Re: Enforcement of Plan Review Policy Pursuant to UDO Section 9.18.2

Please be advised that effective immediately, the Town of Waxhaw will adhere to enforcement of UDO Section 9.18.2 which states: "If after the third submittal of the development plan, the plan does not meet the requirements of the Town, the applicant must re-apply and pay the associated review fee again." Please note that this memorandum serves merely as a reminder of a previously adopted Ordinance standard and that full enforcement is in effect for construction document review.