



## TOWN OF WAXHAW

P.O. Box 6  
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Hours: Monday-Friday 8:00 a.m. to 5:00 p.m.

### **MAYOR**

DAUNE GARDNER

### **TOWN COMMISSIONERS**

MIKE STEWART (Mayor Pro-Tem)

PAUL FITZGERALD

JOHN HUNT

JAMES WARNER

STEVE MAHER

### **INTERIM TOWN MANAGER**

GREG MAHAR

### **TOWN CLERK**

MELODY SHULER

February 12, 2015

Waxhaw Historic Preservation Commission Special Meeting Agenda  
Police Department Conference Room  
6:30PM

### **Special Meeting**

1. Call to Order
2. Roll Call and Determination of Quorum
3. Approval of Agenda
4. Approval of Minutes from the November 6, 2015 WHPC special meeting
5. Unfinished Business
  - A. None
6. New Business
  - A. List of Façade Grant Applications Received
  - B. Report on Oral History Project/Historic Waxhaw Walking Tour
  - C. Discuss Permanent Meeting Location
7. Public Comment
8. Adjournment

November 6, 2014  
Waxhaw Historic Preservation Commission Meeting  
Waxhaw Police Department Community Room, 7:00 p.m.

**Special Meeting**

**1. Call to Order**

Chair Settle called the meeting to order at 7:00 p.m.

**2. Roll Call and Determination of Quorum**

A roll call and determination of quorum was made.

Present: Chair Settle, Vice-Chair Mather, Art O'Donnell, Karen Wright, Helena Moore, Staff McCarter, and Recording Secretary Oliver.

Absent: Leslie Mathews

Others in attendance: Ron Zimmerman and Ruth Mather.

**3. Adoption of Agenda**

Terry Michaelson motioned to adopt the agenda. Art O'Donnell seconded. The motion passed unanimously.

**4. Approval of Minutes from October 9, 2014 WHPC Regular Meeting**

There was a discussion about revising some wording from the October 9, 2014 regular meeting minutes.

Terry Michaelson motioned to approve the minutes from October 9, 2014 WHPC meeting as amended. Karen Wright seconded. The motion passed unanimously.

**5. Unfinished Business**

NONE

**6. New Business**

**A. Discussion of Façade Improvement Grant Workshop**

There was a discussion about a list of contactors and the possibility of contractors adding themselves to the list if they have experience with restoration of historic properties.

There was a discussion of Rodman House and work possibly being done to the exterior.

There was a discussion about Birch Studios adding a patio and whether or not that would be allowed based on some historic photographs.

There was a discussion about the recording of oral histories. Chair Settle stated that Mondays worked best for the consultant, Charlie Succop. Chair Settle stated that the WHPC should select a couple Mondays and a couple of volunteers to do recordings of the oral histories. Chair Settle suggested the 1<sup>st</sup> and the 8<sup>th</sup> of December and asked staff to confirm the dates with Charlie.

Chair Settle stated that she went on Joyce Blyth's historic walking tour and suggested asking her to participate in the oral history recordings and possibly recording the walking tour.

Chair Settle reminded the WHPC of the upcoming appreciation party for the town boards and committees.

## **7. Public Comment**

Ron Zimmerman stated that planning staff had met with him and talked with several building owners that feel that they do not have the time to find contractors to get multiple quotes for the Façade Improvement Grant and that he felt a list of competent contractors would be a great help to many of the people and businesses interested in the Grant. Staff McCarter stated that the town cannot provide recommendations for contractors but could provide a publically available list that contractors could request to be added to.

Staff Oliver stated that he came across an old home site while working on the town owned Horton Property. He asked if anyone had information on the site and suggested that the WHPC take a field trip to the site during a later meeting.

## **8. Adjournment**

**Vice-Chair Mather motioned adjourn the meeting at 7:41 p.m. Art O'Donnell seconded. The motion passed unanimously.**

The meeting was adjourned at 7:41 p.m.

Respectfully Submitted,

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Chair, Terry Settle

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Recording Secretary, Maxx Oliver

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## FAÇADE IMPROVEMENT PROGRAM GRANT APPLICATIONS

- Applications were received for 4 structures in the Façade Improvement Grant Boundary, with 5 applications:
  - Mama Lena's building – 116 W. North Main Street
    - FIP#01-2015 Mama Lena's Front Façade – pressure wash the brick, repair and leave natural (no paint) only repaint if last resort and brick is damaged beyond repair, replace glass front door and repair trim, add new lights and awning
    - FIP# 02-2015 Mama Lena's East Façade – general brick repair and paint with a burgundy color, add signage, replace lighting on side, replace fencing (fencing not eligible for grant funds)
  - FIP# 03-2015 309 N. Main Street (single-family residence) – Remove siding and replace with German siding, replace two doors, replace 1 window, prime and paint, repair chimney
  - FIP# 04-2015 Red Barn Right Side – 103 S. Church Street – replace between 10 – 12 siding boards that are cracked or rotten and re-stain entire side of barn
  - FIP# 05-2015 101 S. Church Street – repair and replace rotted wood, prep and paint front wood trim, door frame and doors using existing (same) color
- This is intended to be an informal update of the applications received and further information including quotes will be provided at the March meeting in accordance with the 2015 timeline.