



Addendum #1 – Request for Information Response

This Addendum intends to address any questions and supplement any additional information regarding the Request for Qualifications associated with the Waxhaw Master Transportation Plan.

1. The Town of Waxhaw will be open on Columbus Day (October 14, 2019).
2. The major federal deadline associated with this project is having the final invoice(s) and payment(s) complete by July 1, 2020. Additionally, there are mandatory quarterly expense reports to be submitted to CRTPO as the project progresses. The first quarterly report is due October 28th followed by reports due in late December, April, and mid-June.
3. Resumes may be included in an Appendix at the end of the 15-page proposal. Resumes should be concise, one-page per staff member as it pertains to the scope of the project.
4. In the Qualifications and Experience section please provide three (3) projects within the last five years that pertain to this scope of work. The two (2) projects included in the Core Services may be two (2) additional projects that were not included in the Q&E section. However, two (2) projects that were listed/mentioned in the Q&E section of the RFQ, may be used again as a part of the Core Services section. Any project included in the Core Services section that was not described in the Q&E section must abide by and include the summary information described and bulleted in the Q&E section.
5. The Town will accept the number of SOQs from (5) originals to one (1) original and four (4) copies.