

UPDATE TO THE DOWNTOWN “CENTRAL” PARK MASTERPLAN FOR THE PARKS
AND RECREATION OF THE TOWN OF WAXHAW

Questions 9.18.2020

Is it anticipated that the consulting firm will have completed the public engagement by the January 26, 2021 date given in the RFP for presentation to council? [Yes, we would need a complete product to present the BOC for approval.](#)

Master plan in preparation for a PARTF grant application? [Yes, we need the update to reflect a competitive PARTF/ LWCF grant applications. Also, an up-to-date cost and phasing.](#)

Are you asking for a fresh look at a master plan or a proposal to provide construction documents on this plan or something else entirely? We are most interested in getting involved and have a lot of similar experience, but need clarification please.

[We are looking for an update to plan with the added information given by the strategic master plan for the park system. The town added the Community corner to the plan to have synergy of our downtown. Also updated realistic phases with budget amounts so we can plan our CIP and go for upcoming grants.](#)

I am just looking for details/specs on what the town is looking for as far as the splash pad/water park, the shelters, and any site furnishings. Unless there are no specs and it's just what we can offer?

[We had a conference call. I explained we do not know the specs yet on the site's furnishing or that were/if we will be placing a water feature in the first phase.](#)

I have a question regarding the Town of Waxhaw Central Park Masterplan RFP. Could you please clarify what are looking for relative to the Budget Schedule? Are you wanting cost estimates in association with a project timeline or our billing percentages for the project duration?

[Yes, we are looking for a budget schedule that will give us a more accurate cost estimated on the phasing/timeline of the park. We are applying for a PARFT grant in 2021 and working on our Town CIP 5 year plan.](#)

[We need to know the cost to update the plan. If we move forward with phase one construction that would be funded from a different source. It would be helpful to know what that cost would be.](#)

A cost estimate at key points during the master planning process; our response will include a time line as to when those checkpoints will occur. We would not be able to assign costs for the park in the response that will be part of the design process. Just want to make sure we are clear on this request.

We will include our proposed fee to update the Master Plan in our response.

[In order to update the plan for the park, we are looking for proposals describing the scope of work. To clarify, that includes cost estimates for phased funding during construction of the park. We need also need to be competitive for federal and state grants.](#)

Can you describe what is expected for the “budget schedule”? Are fee being requested for the master plan services?

In order to update the plan for the park, we are looking for proposals describing the scope of work. We are looking for a budget schedule that will give us a more accurate cost estimate on the phasing of the park. We are applying for a PARFT grant in 2021 and working on our Town CIP 5 year plan.

Has the town approved a budget for the Master Plan study or an anticipated construction budget? If so, can you provide those numbers?

The BOC will have to approve the updated master plan. Anticipated phasing one would start with the timeline of the PARFT grant. Our funding would come from the Town and State grants. Our budget numbers are unavailable at this time.

So the budget schedule is similar to an Opinion of Construction Cost Estimate that will be developed during the master planning effort and based on the updated master plan. Further, it is not a request for design/consultant fees as part of the RFP. Is that correct? Yes, we need to know estimated phasing cost to go for additional funding

Given recommendations to minimize human contact due to COVID-19, would the Town consider accepting electronic submissions in lieu of hard copies to reduce risk to the team required to print the proposal, delivery professionals, and the Town staff?

We appreciate the concern, but we still need Six (6) hard copies to be submitted along with a digital copy to the address and email listed. dsabinske@waxhaw.com

Is there funding available for the construction portion of the project?

Our funding would come from the Town and State grants

Can you please clarify what you are looking for in the “budget schedule” requirement?

We are looking for a budget schedule that will give us a more accurate cost estimated on the phasing/timeline of the park. We are applying for a PARFT grant in 2021 and working on our Town CIP 5 year plan.

The deliverable for the RFP is outlined as a master plan report but the Scope of Work mentions architectural and engineering services related to the siting and construction of the park. So, is this RFP only for a master plan update or does it also include the design and construction of the park as well?

We are looking for a budget schedule that will give us a more accurate cost estimated on the phasing/timeline of the park. We are applying for a PARFT grant in 2021 and working on our Town CIP 5 year plan. Goal is an updated concept plan to go along with phasing/estimate on budget. The design and construction would be a separate ask.