



**Town of Waxhaw**  
**Planning & Community Development**  
 PO Box 617  
 Waxhaw, NC 28173  
 704-843-2195 (Phone)  
 704-243-3276 (Fax)  
 www.waxhaw.com

Date Received
_____
Application fee
_____
Application Number
_____

**PLAN REVIEW APPLICATION**

**Applicant Information**

Applicant Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Email Address: \_\_\_\_\_

Property Owner Name (if different from above): \_\_\_\_\_

Developer Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Developer Address: \_\_\_\_\_

**Plan Review Information**

Design Firm: \_\_\_\_\_ Telephone: \_\_\_\_\_

Design Firm Address: \_\_\_\_\_

The following type of plan is being submitted for review by the Town of Waxhaw:

- Commercial/Non-Residential Site Plan Review       Master Sign Plan/Revision  
 Preliminary Plan       Preliminary Plan Revision       Final Plat       Final Plat Revision

Reason Why Plan Is Being Submitted: \_\_\_\_\_

**Project Information**

Name of Project: \_\_\_\_\_

Address or Location of Project: \_\_\_\_\_

Property Tax Parcel Number(s): \_\_\_\_\_

Land Use:       Residential       Commercial       Industrial       Other

Number of Lots (if applicable): \_\_\_\_\_ Zoning: \_\_\_\_\_

Total Acreage of Site: \_\_\_\_\_

Is property located in a FEMA designated floodplain?       Yes       No

A fee for review of the plan must be submitted in accordance with the Fee Schedule.

Total Review Fee submitted: \_\_\_\_\_

**Staff Use Only**

Plan to Be Reviewed By: \_\_\_\_\_ Date Received: \_\_\_\_\_

Checklist Attached:       Yes       No       N/A

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Initials: \_\_\_\_\_ Date: \_\_\_\_\_