



**TOWN OF WAXHAW
REC BARN LONG TERM
FACILITY RENTAL REQUEST FORM**

A. Applicant Information

Organization Name: _____ Contact Name: _____

Applicant/Organization Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____ Date of Birth: _____ Gender: _____

B. Event Information

Event Name: _____ Park/Facility Requested: _____

Number of Participants: _____ Age Group: _____ Event Type (Game, Practice, Other): _____

Additional equipment renter plans on bringing into the facility: _____

C. Reservation Specifics

For requests with different start/finish times, use separate lines below.

Batting Cages	Outdoor Turf	Back Building Indoor Turf	Day(s) of Week	Start Date	End Date	Start Time	End Time

I have read and understand the Policies and Procedures governing the usage of Waxhaw Park and Recreation Recreation Barn and agree on behalf of my above-listed organization to indemnify and hold the Town, its agents, and employees harmless from and against any and all costs, expenses, liabilities, losses, damages, or injunctions. I also understand the submission of this application is NOT a guarantee of request approval.

I understand that the Waxhaw Park and Recreation Department has the ability to retain my credit card(s) information on file and charge payments to my card(s) for recreation facility reservations. I hereby authorize the Town of Waxhaw to charge my credit card(s) for athletic facility rental payment(s) when due and provide me a receipt for all charges.

Sign Name: _____ Date: _____

Submit completed Recreation Facility Request Form to Programming@Waxhaw.com.
Following submission, please allow up to 48 hours for review.