



**Town of Waxhaw Planning and Inspections Department**  
 4218 Waxhaw Marvin Rd, PO Box 6 Waxhaw, NC 28173  
 704-843-2195 (Phone) • 704-243-3276 (Fax)  
[www.waxhaw.com](http://www.waxhaw.com)

## ZONING USE PERMIT

Date Received \_\_\_\_\_ Permit Fee \_\_\_\_\_ Permit Case Number \_\_\_\_\_

**Permitting procedures are outlined in Section 3.1.1 of the Land Development Code.**

Applicant Name	Phone Number	Mailing Address	
Email Address			
Business Name	Business Address	<i>Parcel Number</i>	
Description of Business		Home Business? <input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Current Zoning</i>
<b>APPLICANT SIGNATURE</b>			
I hereby certify that all of the information provided for this application is, to the best of my knowledge, accurate and complete.			
X _____			

<p><b><i>Are you the property owner?</i></b></p> <p><input type="checkbox"/> <b><i>Yes (STOP HERE)</i></b>      <input type="checkbox"/> <b><i>No (Property Owner Completes Below)</i></b></p>		
Property Owner Name	Phone Number	Mailing Address
<b>PROPERTY OWNER SIGNATURE</b>		
I hereby certify that all of the information provided for this application is, to the best of my knowledge, accurate and complete.		
X _____		

**The Following Shall be Completed by the Zoning Administrator:**

Based on the information provided by the applicant, and to my knowledge of the Waxhaw Land Development Code, I HEREBY:

Approve  Disapprove

Historic Building:  Yes  No

Comments/ Conditions:

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Zoning Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section B - Building Inspector to Complete**

Current Classification or Previous Classification: \_\_\_\_\_

Proposed Classification: \_\_\_\_\_

Is this a “change of use”:  Yes  No

Is a building permit required:  Yes  No

Chief Building Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Disapprove

Comments/ Conditions:

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**Section C - Fire Marshal to Complete**

Is a fire inspection required:  Yes  No

Fire Marshal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Disapprove

Comments/ Conditions:

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**If building permit or walk through inspection is indicated, no additional action may be taken until those items are completed.**